



**DEPARTMENT OF DEFENSE  
FREEDOM OF INFORMATION DIVISION  
1155 DEFENSE PENTAGON  
WASHINGTON, DC 20301-1155**

JUN 26 2019

Ref: 19-F-1392

MuckRock News  
DEPT MR 74801  
411A Highland Ave.  
Somerville, MA 02144-2515

Dear Ms. Best:

This is an interim response to your enclosed Freedom of Information Act (FOIA) request, which was received in this office on June 18, 2019 and assigned FOIA case number 19-F-1392. We ask that you use this number when referring to your request.

Please note that we are currently processing your request and have tasked the Office of the Chief Management Officer (CMO) a component of the Office of the Secretary of Defense (OSD) / Joint Staff (JS) to search for nine separate categories of records pertaining to OSD's FOIA processing.

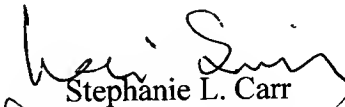
You should know that although we have already begun processing your request, we will not be able to respond to your request within the FOIA's 20-day statutory time period as there are unusual circumstances which impact our ability to quickly process your request. These unusual circumstances are (a) the need to search for and collect records from a facility geographically separated from this office; (b) the potential volume of records responsive to your request; and (c) the need for consultation with one or more other agencies or DoD components having a substantial interest in either the determination or the subject matter of the records. For these reasons, your request has been placed in our complex processing queue and will be worked in the order the request was received. Our current administrative workload is approximately 2,973 open requests. We regret the anticipated delay in responding to your request and your continued patience is appreciated.

If you have any questions or wish to discuss the reformulation of your request or an alternative time frame for the processing of your request, you may contact Mr. David Swiney, the Action Officer assigned to case number 19-F-1392, at [david.k.swiney.civ@mail.mil](mailto:david.k.swiney.civ@mail.mil) or 571-372-0427.

If you are not satisfied with this response, you may contact our acting OSD FOIA Public Liaison, Mr. Darrell Williams, at 571-372-0462 or by email at [OSD.FOIALiaison@mail.mil](mailto:OSD.FOIALiaison@mail.mil). Also, please note that the Office of Government Information Services (OGIS) offers services to requesters who have disputes with Federal agencies. If you have concerns about the processing of your request, please contact OGIS at:

Office of Government Information Services  
National Archives and Records Administration  
8601 Adelphi Road-OGIS  
College Park, MD 20740  
E-mail: ogis@nara.gov  
Telephone: 202-741-5770  
Fax: 202-741-5769  
Toll-free: 1-877-684-644

Sincerely,

  
Stephanie L. Carr  
Chief

*Fax Analyst*

Enclosure:  
As stated

MuckRock News  
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74801-08613552@requests.muckrock.com

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19-F-1392

Defense Freedom of Information Division  
1155 Defense Pentagon  
Washington, DC 20301-1155

June 6, 2019

To Whom It May Concern:

Pursuant to the Freedom of Information Act, I hereby request the following records:

- \* Documents describing or generated as part of the establishment of any different processing queues for FOIA requests
- \* Documents describing the rules and procedures governing any different processing FOIA queues
- \* Documents, produced in the previous 15 years, containing reports or statistics describing the FOIA processing queues
- \* Documents describing procedures for the handling or coordination of requests from high volume FOIA requesters
- \* Documents describing procedures, rules and prerequisites for any exceptions to processing requests in a "first in, first out" process
- \* Documents describing procedures and rules for the processing of especially complex or delicate FOIA requests
- \* Documents describing procedures and rules for the processing of 'high visibility' FOIA requests, such as those which are likely to elicit reactions from the media or the public
- \* Documents describing procedures and rules for the processing of FOIA requests from members of Congress and federal government agencies
- \* Documents describing procedures and rules for the processing of FOIA requests from non-federal law enforcement agencies

The requested documents will be made available to the general public, and this request is not being made for commercial purposes.

In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or

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CD-ROM if not.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 20 business days, as the statute requires.

Sincerely,

Emma Best

Filed via MuckRock.com  
E-mail (Preferred): 74801-08613552@requests.muckrock.com

For mailed responses, please address (see note):

MuckRock News  
DEPT MR 74801  
411A Highland Ave  
Somerville, MA 02144-2516

PLEASE NOTE: This request is not filed by a MuckRock staff member, but is being sent through MuckRock by the above in order to better track, share, and manage public records requests. Also note that improperly addressed (i.e., with the requester's name rather than "MuckRock News" and the department number) requests might be returned as undeliverable.